Tanners Brook PRIMARY SCHOOL

Elmes Drive, Southampton, SO15 4PF
info@tannersbrookpri.org.uk
02380 771659
www.tannersbrookpri.org.uk

Co-Headteacher – Ingrid Dowse
Co-Headteacher – Sarah Mack

5th November 2026

Dear Parents and Carers,

It is with great sadness that we share the news that our Deputy Head of Inclusion, Mrs Welch, will be retiring from her role at Christmas.

Mrs Welch has been an incredibly valued and dedicated member of our school community since she joined us in 2020, and we are all very sad to be saying goodbye. She has made a significant contribution to the life of our school and has supported so many children, families and colleagues throughout her time with us. Her commitment, care and enthusiasm have made a real difference, and she will be greatly missed by us all.

We know that many of our families will share our sadness at this news, and we would like to take this opportunity to thank Mrs Welch for everything she has done for our school. We wish her every happiness as she begins this exciting new chapter and hope that she enjoys a very well-deserved retirement with her family.

We are keen to ensure that we appoint the right person to continue the excellent work of our school, and a recruitment process has already begun to appoint our new Deputy Head. We will keep parents and carers informed as appropriate as the process progresses.

In the meantime, we will continue to work together to ensure that our children receive the very best education and support, and that the strong relationships and values at the heart of our school remain firmly in place.

Thank you for your continued support and understanding.

With best wishes,

Ingrid Dowse — Co-Headteacher

Sarah Mack — Co-Headteacher